

**COUNTRY HERITAGE AGRICULTURAL SOCIETY
VOLUNTEER AGREEMENT, RELEASE AND WAIVER**

This Volunteer Agreement is between:

Country Heritage Agricultural Society
P.O Box 38
8560 Tremaine Road
Milton, Ontario L9T 2Y3
(Hereafter referred to as CHAS)

And

Name: _____

Address: _____

Phone# _____ Cell# _____

Email: _____

(Hereafter referred to as The Volunteer)

In respect to Volunteering at Country Heritage Park.

As a volunteer I fully understand and agree to the following:

- That I will not receive any numeration, salary, wage, payment or employee benefit whatsoever, or be covered by Workplace Safety and Insurance Board benefits.
- That I release CHAS and its board, members, employees, agents, and assignees from any and all claims for personal injury and/or property damage that may arise from or be in any way connected to my participation as a volunteer for CHAS. I understand that this release applies to both present and future injuries and that it binds my heirs, executors, and administrators.
- That I will adhere to the Volunteer Guidelines and Volunteer Code of Conduct as outlined on **Schedules 1 and 2.**
- Volunteers must obtain prior approval to work on-site outside normal office hours Monday to Friday 8:30-5:00.
- All work must to be approved by CHAS management.
- NOTE TO ALL VOLUNTEERS any financial costs must be pre-approved by CHAS Management.
- CHAS safety policies and procedures shall apply to all Volunteers.
- No property of CHAS shall be removed from Country Heritage Park unless a Loan Agreement has been signed by CHAS Management and the Volunteer.

VOLUNTEER: _____ CHAS: _____

Dated: _____ Dated: _____

Country Heritage Agricultural Society Volunteer Guidelines

Volunteer - As defined by the Ontario Health and Safety Act: “a worker who performs work or supplies a service but who receives no monetary compensation. Volunteers are not covered by the **Workplace Safety and Insurance Board (WSIB)** in case of workplace-related injury.” Volunteers assume the risk in case of injury and may wish to consult their insurance company as a precautionary measure. **Supervisors will ensure volunteers receive applicable training and will explain safety rules before the volunteer begins work at CHAS.**

- 1. All volunteers must sign a Volunteer Agreement, Release and Waiver Form, which outlines the volunteer’s and CHAS’s obligations in terms of the protection of their own safety.**
- 2. All volunteers will receive a safety manual, will be required to read the manual, and complete a training session with a staff member of CHAS.**
- 3. All volunteers are expected to sign in and out. The book is located in the main office reception area. No vehicles are allowed to be driven on-site during school trips, 10:00 to 2:30 without approval from CEO.**
- 4. NOTE TO ALL VOLUNTEERS keys will be available at the reception area. Volunteers are required to sign for the key and return the key at day’s end. Arrangements will be made with staff if a group of volunteers need to work past the normal work hours of 8:30 to 5:00 Monday to Friday or on weekends. A staff member must be available during the off hours when volunteers are on site.**
- 5. Volunteering: A full time volunteer coordinator will have a list of activities that need volunteer attention. Volunteers will be asked to provide the volunteer coordinator a list of skills they could provide. Staff members of CHAS are responsible for the safety and health of volunteers and are required to ask a volunteer to discontinue an activity if deemed a risk for the individual.**
- 6. Volunteers must wear the appropriate apparel for the job. For example, long pants, closed toed safety shoes, and safety glasses are required for jobs such as cutting grass.**
- 7. Volunteers involved in any physical work must work in a group of at least two people.**

Equipment and tools will be available at designated locations. Volunteers must return the equipment and tools to the location when the work is completed